

Churches Project Officer

To apply please email ruthjarman@greenchristian.org.uk by 11pm on Monday 20 November, 2023 with your CV and a cover letter.

Background: Green Christian is a community of ordinary Christians from all backgrounds and traditions. Inspired by our faith, we work to care for creation through prayer, living simply, public witness, campaigning and mutual encouragement.

Aims and objectives of position

- To deepen ecological discipleship amongst the congregations of churches that already have one or two Green Christian members or supporters.
- To reach unreached and more diverse churches through direct contact (if time).

Job purpose

The aim of your role would be to deepen ecological discipleship within churches, using the church setting as an opportunity to reach people and help Christians understand and act on our calling to safeguard creation.

We are looking for someone who can communicate well and be able to talk, engage and inspire people. You would have to be able to organise your own time, work well within a team and be willing to travel, perhaps once a month, to speak at Sunday services.

This new role will complement the great work being done by A Rocha with Eco Church and CAFOD with Live Simply.

Reporting

The Churches Project Officer will report to, and be advised and supported by, the Churches Project Team. The project is overseen by Green Christian's Board of Trustees.

Salary and hours

The salary is £12.50 per hour. This is a part-time role, initially for 3 hours per week, including some work at evenings and weekends. The person in this role will be an employee of Green Christian and the role is for one year initially with the possibility of extension. Work will take place from your home, on Zoom and at churches on the occasional Sunday for which travel expenses will be paid.

Job description

The Churches Project Officer will be responsible for working with the Churches Project Team to ensure that the following duties are successfully undertaken:

1. Review the current Green Christian churches material.
2. With Churches Project Team, plan and develop a plan to reach and engage churches.

3. Develop, maintain and manage project documentation and communication, such as committee minutes, discussion papers and web pages.
4. Contact churches to engage with Green Christian.
5. Engage with Eco Church and Live Simply to ensure friendly and smooth overlap between our organisations.
6. Post onto Green Christian's WordPress website.
7. Create three or four sermon and PowerPoint options for various church contexts.
8. Promote the project and find speaking opportunities through networks, social media and phone calls.
9. Visit churches and speak at services.
10. Run stalls and speak at Christian festivals and events.
11. Undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined.

Person specification

ESSENTIAL	DESIRABLE
<i>KNOWLEDGE</i>	
Active interest in creation care, rooted in a personal commitment to the Christian faith.	
Knowledge and understanding of key issues in the climate and nature crisis.	
<i>SKILLS AND COMPETENCES</i>	
Effective communicator, orally and in writing.	Campaign and advocacy skills.
Able to engage, inspire and motivate others.	Skilled in theological reflection and application of Biblical insights.
Able to work and engage with a range of different churches.	
Able to reach and encourage younger adults.	
Administrative and project management skills. Able to maintain effective records of meetings, conversations and sources of knowledge, and to judge when to transmit information to others.	
Able to work on own initiative with minimal supervision, plan workload and meet deadlines. Seeks advice where necessary. Persistent when faced with difficult problems or challenges.	

Able to contribute effectively to a team. Aware of equality and diversity issues.	.
Demonstrates willingness to learn. Responsive to feedback.	
<i>EXPERIENCE</i>	
Working with others and reporting to others.	Serving committees, including taking minutes.
Using Google or similar platform.	